



SUBJECT		SAFETY RULES FOR DRIVERS_CFS				
Latest version	Date of issue	Prepared by	Checked by	Approved by	Reference no.	Department
81.06.1	2017/07/28	Agata Jamróz-Krause	Dominika Milion	Camron Thorpe	DCT/DOC/SC/81.06	Safety & Compliance

WELCOME TO DCT GDANSK S.A.

AVOIDING INCIDENTS AND ACCIDENTS

Please read, understand and follow the important safety rules before entering the terminal:

I General safety rules:

1. Pedestrians are not allowed on the terminal.
2. Personal protective equipment (PPE) such as hi-visible vests and helmets, closed-toe shoes shall always be used when visiting the terminal.
3. Smoking within DCT premises is strictly prohibited including e-cigarettes.
4. Carriage of passengers is prohibited.
5. **Terminal heavy vehicles (STS and RTG) always have priority pass.**

II Specific guidelines for vehicle drivers entering the CFS warehouse (CFS):

6. Traffic must always follow defined vehicle paths and directions. It is necessary to follow all traffic signs (sign posted and marked on the ground). "Shortcuts" are strictly forbidden.

Speed must be adjusted to prevailing conditions. The terminal speed limit is 30 km/h.

7. The vehicle always has to have the dipped headlights on.
8. The driver cannot park a vehicle in places not intended for this purpose.
9. The basis for the release of the cargo from CFS is "a ticket" issued (printed out) at entrance gates. The ticket must be presented to the CFS Cargo Specialist.
10. In order to collect the cargo from the CFS warehouse, the driver first must go to the CFS office, where she/he will receive further instructions.

The driver must always remember to follow the rule no. 2 (must always wear a high-visible vest and a safety helmet, closed-toe shoes).

The driver is not allowed to leave the vehicle cabin in the absence of the above personal protective equipment.

11. The driver is not allowed to enter the warehouse. Goods are loaded by warehouse employees, in the area reserved for this purpose.
12. The driver is allowed to be present while loading goods into vehicle in order to control the quantity and quality of loaded goods.
13. CFS warehouse employees do not issue transport documents to the drivers.
14. Confirmation of placing / releasing goods to / from the CFS is WZ/PZ* document which is drawn up in duplicate. The driver must give the employee one copy of confirmation at the gate complex. The second copy The driver shall keep the second copy for himself.
15. The driver under no circumstances is allowed to enter the top of the load/container without adequate equipment to work at height.
16. Mobile phones and electronic devices for listening to music must not be used during loading/unloading operations.
17. On the basis of the Anti-Alcohol and Anti-Drugs Policy of DCT Gdańsk S.A. drivers are strictly forbidden to stay and drive mechanical vehicles on the premises of the terminal under the influence of alcohol or drugs.
18. Exceeding the value of 0.00 ‰/ mg of alcohol in the exhaled air or finding presence of drugs in the organism shall constitute gross violation of the provisions applicable to DCT Gdańsk S.A.

Breaking the rules applicable at the terminal will carry the consequences provided in offense regulations.

* WZ – document confirming releasing goods from the CFS.

* PZ – document confirming placing goods to the CFS.

If any problems please call: 58 737 6322 or 58 737 6359.

I hereby declare that I have made myself familiar with the above safety principles and regulations for the DCT car park usage applicable on the premises of the terminal and I undertake to comply with them.

Place and date

Signature