

**Notice of invitation to tender under Article 70<sup>1</sup> – 70<sup>5</sup> of the Polish Civil Code**

<b>Tender ID</b>	15/EU/T2/OHF – Purchase and delivery of six (6) OHF frames
<b>Estimated value</b>	More than EUR 30,000
<b>Type of contract</b>	Supply
Date of placing the Notice at the Ordering Party's website	<b>28 / 09 / 2016</b>

**I. Ordering Party**

**I.1. Name**

**DCT Gdańsk S.A.**

- address
- phone no.
- fax. no.
- website

ul. Kontenerowa 7, 80-601 Gdańsk, Poland  
(+48 58) 737 9000  
(+48 58) 737 6350  
<http://www.dctgdansk.com>

**I.2. Contact person**

**Cezary Osipuk, Purchasing Coordinator**

- address
- phone no.
- e-mail

ul. Kontenerowa 7, 80-601 Gdańsk, Poland  
(+48 58) 737 91 67  
[tenders@dctgdansk.com](mailto:tenders@dctgdansk.com)

**II. Subject of the Contract**

**II.1. Description of the Contract**

- A. The subject of the Contract is:
- purchase and delivery of new six (6) OHF frames
- B. Main characteristics and parameters of the terminal tractors :
- Max. weight 3100 kg
  - Max. width 2430 mm
  - Free clearance height 2400 mm
  - Max. total height 3400 mm
  - Length – fixed 40 foot 12185 mm
- C. Detailed technical specification (Employer's requirements) constitute an integral part of the Tender

Documentation and is available in the registered office of the Ordering Party and, at Bidder's written request, shall be sent to the Bidder by post or e-mail by the expiry of the bids' submission date set out in point 6.12 of the Terms of Tender.

At Bidder's written request the Ordering Party may provide the Bidder with other documents. Ordering Party reserves the right to provide certain documents on the condition of receipt of a duly signed by the Bidder Non-Disclosure Agreement (according to the template provided by the Ordering Party).

**II.2. Place of Contract performance** Ordering Party's address (I.1)

**II.3. Is submission of a partial bid** No permitted?

**II.4. Is submission of a variant bid** No permitted?

**II.5. Time limits for Contract completion** Subject to the contract (all two OHF frames) should be delivered latest till **31 December 2016**

**II.6. Delivery terms and conditions:** DDP DCT GDAŃSK acc. to INCOTERMS 2010

### **III. Information about the Bidder and Tender entry criteria**

**III.1. Required Tender guarantee** EUR 0.00

**III.2. Information about the Bidder and Tender entry criteria** A. Bidder meeting the following conditions may apply for the award of the Contract:

- a) Bidder possessing required licenses to perform defined activities or activity, if the legal provisions in force impose an obligation to possess the said license
- b) Bidder possessing knowledge and experience in the subject of the Contract
- c) Bidder having at their disposal relevant technical potential and persons able to perform and complete the Contract
- d) Bidder having available financial resources to perform the Contract



B. In order to prove the fulfilment of the conditions set out in III.2.A.a-d) above Bidder is obliged to submit with the bid the following documents:

- a) Copy or copies of required licenses to perform defined activities or activity
- b) Documents confirming successful delivery of at least 30 OHF frames. Ordering Party accepts the situation in which at least 30 OHF frames have been supplied within one or more contracts performed by the Bidder
- c) Bidder having available financial resources to perform the Contract.

**All documents set out in III.2.B.a-c) above must be included in the bid submitted by Bidder.**

**Points 8.3 and 8.4 of the Terms of Tender shall apply however the Ordering Party reserves the right to reject the bid that fails to meet any of the above presented requirements.**

C. Bid must meet the following entry criteria:

- a) Technical specification (Employer's requirements) – technical specification is an inherent part of the Documentation. To find the submitted bid valid, it must fulfil or exceed all requirements placed in DCT's technical specification (Employer's requirements)
- b) Financing conditions – in order to find the submitted bid valid, it must fulfil the following financing structure:
  - 20% of the Contract value due on execution of the agreement
  - 80% of the Contract value after delivery and issue of the final Taking-Over certificate for the works.

**All the elements set out in III.2.C.a-b) above must be included in the bid submitted by Bidder.**

**Points 8.3 and 8.4 of the Terms of Tender shall apply however the Ordering Party reserves the right to reject the bid that fails to meet the above presented Tender entry criteria.**

#### **IV. Bid evaluation criteria**

## **IV.1. Bid evaluation criteria**

### **A. Price**

- a) Ordering Party intends to purchase OHF frames fulfilling or exceeding requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements).
- b) For the purpose presented in point IV.1.A.a above, Bidder is obliged to price:
  - OHF frames fulfilling or exceeding the requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements), and
  - Separately each of the training day set out in point 9. *Training* of the technical specification (Employer's requirements).
- c) For the purpose of bids evaluation the Ordering Party shall equally compare all bids taking into account proposed prices for:
  - OHF frames fulfilling or exceeding the requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements), and
  - All four (4) training days set out in point 9. *Training* of the technical specification (Employer's requirements).
- d) If the Bidder does not price:
  - OHF frames fulfilling or exceeding the requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements), and/or
  - Separately each of training day set out in point 9. *Training* of the technical specification (Employer's requirements)

**the bid may be rejected by the Ordering Party.**

- e) If the Bidder does not price:
  - OHF frames fulfilling or exceeding the requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements), and/or

- Separately each of training day set out in point 9. *Training* of the technical specification (Employer's requirements)

**the bid shall be rejected by the Ordering Party.**

f) Prices presented by the Bidder for:

- OHF frames fulfilling or exceeding the requirements set out in point *I. Obligatory specification* of the technical specification (Employer's requirements), and
- All four (4) training days set out in point 9. *Training* of the technical specification (Employer's requirements), and

shall be summed up and as such shall constitute **Total Contract Value** used for the purpose of bid's assessment taking into account the following formula:

$$P = (P_{low} / P_o) \times 100 \text{ pts.}$$

where:

- P – number of points to be granted (before weight is assigned)
- $P_{low}$  – lowest Total Contract Value among all valid bids
- $P_o$  – Total Contract Value of the assessing bid

Weight assigned to the criterion 'Price': 90%.

Final result for the criterion 'Price' shall be calculated as follows:

$$FP = P \times 90\%$$

where:

FP – final points to be granted for the criterion 'Price'

P – number of points to be granted (before weight is assigned)

The bid will receive number of points rounded to two decimal points arising from the above presented equation.

## **B. Warranty period**

Warranty terms mean time counted in months from the date of signing by the Ordering Party the Take-Over Certificates.

Warranty period proposed by Bidder shall be assessed as follows:

$$W = (W_o / W_{max}) \times 100 \text{ pts.}$$

where:

- W – number of points to be granted (before weight is assigned)
- $W_o$  – offered warranty time (in months)
- $W_{max}$  – longest offered warranty time (in months) among all valid offers

All offers with warranty period shorter than 12 months shall be rejected.

If warranty periods placed in the bid vary for separate components, the warranty period shortest commonly for all components shall be taken into account.

For the purpose of calculation one month = four weeks.

Weight assigned to the criterion ‘Warranty period’: 10%.

Final result for the criterion ‘Warranty period’ shall be calculated as follows:

$$FW = W \times 10\%$$

where:

- FW – final points to be granted for the criterion ‘Warranty period’
- W – number of points to be granted (before weight is assigned)

The bid will receive number of points rounded to two decimal points arising from the above presented equation.

#### **IV.2. Bid’s final assessment**

Each of valid bids shall be granted points after assessment in accordance to IV.1.A and IV.1.B with the following formula:

$$BS = FP + FW$$

where:

- BS – bid’s final score
- FP – final points to be granted for the criterion ‘Price’

- FW – final points to be granted for the criterion ‘Warranty period’

In accordance with point 8.7 of the Terms of Tender the best bid shall be deemed as the bid that received the highest total of points obtained jointly for particular criteria.

## **V. Other information**

For details regarding the Tender procedure please refer to Terms of Tender applicable to this Tender that constitute an integral part of the Documentation, were published with this Notice at DCT’s website, are available in the registered office of DCT and at the written request of the Bidder will be sent by post or e-mail.