



SUBJECT		Regulations on the use of the external parking lot of DCT Gdansk SA				
Latest version	Date of issue	Prepared by	Checked by	Approved by	Reference no.	Department
4.3	2017/07/26	Karol Moszyk	Marcin Kamola Mariusz Trusiński	Jacek Grabowski	DCT/DOC/DEPT/4.3	Operations

ARCHIVED VERSIONS			
Version	Date of issue	Authors	Short description of changes
4.1	2016/09/15	Karol Moszyk	First version of the document
4.2	2017/03/01	Karol Moszyk	Change of the permissible time for parking vehicles at the parking lot
4.3	2017/07/26	Karol Moszyk	Added: It is forbidden to leave the trailer without truck

TABLE OF CONTENT

1	PURPOSE.....	2
2	SCOPE.....	2
3	DEFINITIONS.....	2
4	RELATED DOCUMENTS.....	2
5	DETAILS	2
6	APPENDICIES	4
6.1	Appendicies 1 – Form of the request to leave the external parking lot.....	4



1 PURPOSE

Establish rules and regulations applicable on the use of the external parking lot of DCT Gdańsk S.A.

2 SCOPE

From the entrance until exit of the parking area outside DCT Gdańsk SA.

3 DEFINITIONS

N/A

4 RELATED DOCUMENTS

N/A

5 DETAILS

Regulations on the use of the external parking lot (the "parking lot") of DCT Gdańsk S.A. ("DCT") located at 7 Kontenerowa St in Gdańsk.

- 1) The parking lot is administered by DCT. The parking lot is only intended for drivers doing the following activities on the premises of DCT terminal:
 - collecting/releasing a container;
 - collecting/releasing break bulk cargo;
 - warehousing transaction;
 - orders/delivery of services, goods or shipments.All other vehicles shall be treated as staying at the parking lot illegally.
- 2) By entering the premises of the non-guarded parking lot of DCT each vehicle user accepts the provisions of these regulations and undertakes to strictly comply with them.
- 3) The provisions of the Traffic Code of 20 June 1997 (Dz. U. 1997 No. 98 item 602) shall be complied with at the parking lot.
- 4) The speed limit at the parking lot is 20 km/h.
- 5) A vehicle user using the parking lot is obliged to comply with the directions of DCT's employees, security guards and other persons holding a relevant authorisation. The user should leave the parking lot immediately following the completion of service by DCT.
- 6) **It is forbidden to leave on the parking lot the trailer without the truck**
- 7) **The permissible maximum time for parking vehicles at the parking lot is 1 hours.**
- 8) In the event that a vehicle is parked at the parking lot for more than 1 hours or is parked illegally, the driver shall be requested to leave the parking lot (Annexe No. 1). In the event that the driver is not in the vehicle, a security guard shall leave a copy of the document in the place available to the driver. The driver shall settle relevant charges. The vehicle should immediately leave the parking lot.
- 9) The User shall be notified by DCT team of the parking fee imposed on it by e-mail, according to the valid tariff of DCT external parking lot. At the same time, the vehicle shall be entered into the internal register of vehicles with a permanent ban on entry into



DCT terminal until necessary charges have been settled in accordance to the following tariff.

- 9) DCT shall bear no liability for damage suffered as a result of theft, damage or destruction of the vehicle at the parking lot through the fault of the vehicle user, third parties or force majeure. The user shall be fully liable for all damage incurred to third parties at the parking lot. DCT shall bear no liability for the items left in vehicles.
- 10) In the event of any doubts as regards the interpretation of the regulations the final decision shall be made by DCT.

Tariff in force:

A permanent ban on entry into DCT terminal, imposed for exceeding the permissible parking time, may only be removed upon settlement of the following charges.

To receive data for bank transfer and send data to issue an invoice please contact:
parkingreklamacje@dctgdansk.com

Enter the vehicle number in the title of the transfer

The removal of the permanent ban on entry into DCT terminal, imposed for exceeding the permissible parking time, shall be settled at the net rate of PLN 330.00 /vehicle.

Additionally, DCT shall impose for each begun hour of parking at the external parking lot a charge of PLN 75.00/vehicle/hour, starting from the first hour of exceeding the vehicle parking time.

Charges shall be settled as follows:

Exceeding the parking time by one hour: (PLN 330.00 + PLN 75.00) + 23%VAT

Exceeding the parking time by two hours: (PLN 330.00 + PLN 75.00 + PLN 75.00) + 23%VAT

Contact data in cases related to entering the vehicle into the internal register of vehicles permanently banned from entering the terminal as a result of exceeding the permissible parking time at the external parking lot of DCT (from Monday to Friday during office hours): e-mail: reklamacje@dctgdansk.pl



6 APPENDICIES

6.1 Appendicies 1 – Form of the request to leave the external parking lot



DCT.GDANSK.SA
Deepwater Container Terminal Gdansk

FORM OF THE REQUEST TO LEAVE
THE EXTERNAL PARKING LOT OF DCT GDAŃSK SA

DRIVER OF THE VEHICLE WITH REGISTRATION NUMBERS

DATE.....

THE TIME OF EXCEEDING THE PERMISSIBLE PARKING TIME.....

DCT GDAŃSK SA INFORMS THAT AS A RESULT OF EXCEEDING THE PERMISSIBLE TIME OF PARKING THE VEHICLE AT THE EXTERNAL PARKING LOT OF DCT THE VEHICLE HAS BEEN ENTERED INTO THE INTERNAL REGISTER OF VEHICLES WITH A PERMANENT BAN ON ENTERING DCT TERMINAL UNTIL THE PARKING FEE IS PAID

NUMBER OF HOURS OF EXCEEDING THE PERMISSIBLE PARKING TIME.....

1	1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1	1

Tariff in force:

The removal of the permanent ban on entry into DCT terminal, imposed for exceeding the permissible parking time, is only possible after the settlement of the following charges by transfer to the following bank account:

DCT Gdańsk SA 40 1600 1303 1846 1376 0000 0010 BIC: BNP PARIBAS In the transfer please enter the vehicle number

The removal of the permanent ban on entry into DCT terminal, imposed for exceeding the permissible parking time, will be settled at the net rate of PLN 330.00 / vehicle.

Additionally, for each begun hour of parking at the external parking lot a charge of PLN 75.00/vehicle/hour will be imposed, starting from the first hour of exceeding the vehicle parking time.

Charges will be settled as follows:

Exceeding the parking time by one hour: (PLN 330.00 + PLN 75.00) plus 23% VAT

Exceeding the parking time by two hours: (PLN 330.00 + PLN 75.00 + PLN 75.00) plus 23% VAT

Contact data in cases related to entering the vehicle into the internal register of vehicles permanently banned from entering the terminal as a result of exceeding the permissible parking time at the external parking lot of DCT (from Monday to Friday during office hours):

e-mail: reklamacje@dctgdansk.pl