



SUBJECT		Rules of Cooperation – Verified Gross Mass (VGM)				
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ARCHIVED VERSIONS			
Version	Date of issue	Authors	Short description of changes
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1 PURPOSE

Establish rules and regulations applicable to Verified Gross Mass (VGM).

Containers without VGM will enter terminal, but container will not be loaded on vessel.

2 SCOPE

Rules of cooperation – Verified Gross Mass (VGM) odnosi się bezpośrednio do poniższych Regulaminów Współpracy oraz Procedur:

- Rules of cooperation – Vessel Operations
- Rules of cooperation – Gate Operations
- Rules of cooperation – Rail Operations
- CFS Warehouse Procedures.

The freight forwarder, who will want to weight container on the terminal weighbridge, in the first instance is obliged to contact the container operator. Operator assigns the freight forwarder into container. Freight forwarder can see container in Navis system and may order the service directly in the operating system (there is a possibility of issuing one order weighing to several containers).

3 DEFINITIONS

N/A

4 RELATED DOCUMENTS

N/A

5 DETAILS

5.1 -VGM vs. Vessel Operations

For providing information about VGM to DCT is responsible Shipping Line, whom the Shipper or acting on behalf of the shipper Freight Forwarder orders container shipping. Communication between Shipping Line and DCT will take place only in the form of electronic data interchange (EDI messages COPRAR LOAD, COPRAN, VERMASS). For transshipment containers also COPRAR DISCHARGE (unloading into terminal along with the weight of container VGM).

Information about the time (exact time) to provide information about VGM to the shipping line you will receive directly from the owner.

5.2 -VGM vs. Gate Operations

To generate a weighing order:

- „**from the road**” select Event Type DCT_WEIGHING_ROAD,
- „**from the yard**” select Event Type DCT_WEIGHING_YARD.



When weighing „from the road” the order must be issued prior to container delivery.
When weighing „from the yard” until VGM cut-off time given by Shipping Line.

Freight forwarder ordered DCT_WEIGHING_ROAD must enter:

- email address, where will be sent weighing receipts
- 4-hour time interval, in which the truck is expected in DCT.

None of these data will result in rejection of the order.

At the time of notification of the driver to the office Pre-Gate, the driver gives the necessary information for registration of transactions gate. The employee identifies the container to be weighed by visible in the system previously issued order. An employee fills the appropriate weighing form, with the driver's signature. With the completed form driver goes to the terminal entry line, inspection is performed, and then the driver goes to the weighbridge, where passes the weighing form to the employee responsible for weighing operations. The driver enters the weighbridge and weight being measured. Then the driver goes into the yard for container delivery. After placing the container driver is weighted second time.

Weighing receipts are sent to the customer via email.

5.3 -VGM vs. Rail Operations

To generate a weighing order:

- „**from rail siding**” select vent Type DCT_WEIGHING_RAIL,
- „**from the yard**” select Event Type DCT_WEIGHING_YARD.

When weighing „from the rail siding” the order must be issued prior to container delivery.
When weighing „from the yard” until VGM cut-off time given by Shipping Line.

Freight forwarder ordered DCT_WEIGHING_RAIL must enter:

- email address, where will be sent weighing receipts
- 4-hour time interval, in which the train is expected in DCT.

None of these data will result in rejection of the order.

Weighing receipts are sent to the customer via email.

5.4 -VGM vs. CFS Warehouse Procedures

Freight forwarder, when order container forming or cargo lashing, is obliged to order additional weighing order.

To generate a weighing order select Event Type DCT_WEIGHING_CFS,

Without additional weighing order, the forming/lashing order will not be accepted.



Freight forwarder ordered DCT_WEIGHING_CFS must enter email address, where will be sent weighing receipts.

None of these data will result in rejection of the order.

Weighing receipts are sent to the customer via email.